



# City of Richland Center

## APPLICATION TO ACCESS CITY ROAD RIGHT OF WAY & STREET CUT

Name Of Applicant:

Applicant Address:

Telephone Number:

Key Contact:

Contractor Doing Work:

Mailing Address:

Telephone Number:

Key Contact:

Property Address of Work in ROW:

Reason For Street Opening or Work Within the Right of Way (ROW):

Street ROW Disturbance Surface:		Asphalt		Concrete		Sod
Estimated Size of Cut:	Width		Length			
Is Street Closure Required?		Yes		No		

(Permission of the Street Superintendent must be secured prior to closing any street)

Notes:

Have Appropriate Insurance Papers Been Furnished?

Has A Bond or Letter of Credit Been Supplied?

Comments:

Fee Per Area, Run, Pedestal, Handhole, & Opening - \$20

Number of Areas or Openings:  X \$20 =  ← Amount Due

**Payments should be made payable to the City of Richland Center at 450 S. Main St., Richland Center, WI 53581 – Please submit a copy of the application with payment.**

Permit Is:  Approved  Denied

Notes:

Public Works Director or  
City Administrator Signature

Date



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**City Ordinances:** Chapter 604 of the City Ordinances covers “REGULATING EXCAVATIONS OR OPENINGS IN ANY STREET, HIGHWAY, BRIDGE, ALLEY , OR OTHER PUBLIC WAY”.

**Insurance Requirements:** The contractors or individuals requesting the Street Right of Way permit are responsible for providing the City with proof of general liability insurance at \$1million dollars per occurrence and \$2million dollars in aggregate. Additional levels of insurance may be required depending upon the scope of the project. The City reserves the right to be listed as an Additionally Insured.

**Bonding and Letters of Credit:** The City reserves the right to require a Letter of Credit or a Performance Bond to ensure full restoration of disturbed surfaces.