



**City of Richland Center Parks & Recreation Department**

1050 N. Orange Street  
Mailing Address: 450 S. Main Street  
Richland Center, WI 53581  
Phone: 608-647-8108 ext. 1

**Permit to Serve Alcohol in The Park**

Any group or organization wishing to serve and consume fermented beverages such as beer and/or wine coolers in the Richland Center City Parks must comply with the following rules:

1. All alcohol served in the park must be served and consumed in the shelter or designated area.
2. No alcohol may be sold on this permit in the park.
3. Alcohol will not be served to minors.
4. All groups and organizations should apply for a permit to serve alcohol at least 30 days prior to usage.
5. All groups and organizations must clean up their area and shelter before leaving.
6. Glass bottles are prohibited in the park.
7. Permits may be obtained at the Community Center / Parks & Rec Office. Hours are 8AM to 4:30PM, Monday through Friday, or by an appointment.
8. Only the Richland Center Park Board will issue permits.
9. It is your group or organization's responsibility to comply with these rules. Failure to comply with the above rules will be the loss of future permits.

**Group/Organization Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Group/Organization Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Park Shelter:** \_\_\_\_\_ **Date of Rental:** \_\_\_\_\_

**Nature of Rental:** \_\_\_\_\_

\_\_\_\_\_  
Park Board President

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Parks and Recreation Director

CC: Park Copy / Police Copy / Applicant Copy

Revised 12/12/22 Effective 1/1/23