

MINUTES
BOARD OF COMMISSIONERS
OF THE RICHLAND CENTER HOUSING AUTHORITY
Tuesday, May 14, 2024

COMMISSIONERS PRESENT: Kaasa, Nimocks, Tennant & Testolin **ABSENT:** Culver
OTHERS PRESENT: Mott, Sharp,

CALL TO ORDER: Kaasa called the Meeting to order at 5:30 p.m.

VERIFICATION: It was verified by Mott that proper notification was given for the meeting scheduled for May 14, 2024.

RESIDENT COMMENTS: None.

APPROVE MINUTES: Tennant moved to accept, seconded by Nimocks to approve the Minutes for: the April 9, 2024 Regular Meeting of Commissioners Mtgs. AYES: 4, NAYS: 0, Motion carried.

APPROVE PAYMENT OF INVOICES FOR: MAR 2024: Testolin moved, to approve the MAR 2024 payment invoices, seconded by Tennant. AYES: 4 NAYS: 0, Motion carried.

FINANCIALS:

Nimocks moved to receive and accept the MAR 2024 financial reports, seconded by Tennant AYES: 4 NAYS: 0, Motion carried.

REVIEW AND APPROVE CONTRACTOR PAYMENTS:

1. Kroger's Do it Center \$ 13,273.75 for the 26 Refrigerators, delivery and installation. Requesting up to \$13,500.00 to cover possible disposal charges.
2. Town and country TV & Appliance \$20,538.00 for 42 ranges, cords, delivery and installation. Requesting up to \$21,000 to cover potential incidentals.

Kaasa moved to approve both requested amounts for each contractor payment requests, seconded by Tennant AYES: 4 NAYS: 0, Motion carried.

EXECUTIVE DIRECTOR REPORT:

- Occupancy Report – Vacancies: 3 vacancies. All are filled once the apartments have been completely remodeled.
- Refrigerators and Ranges should be completely delivered and installed by end of May
- ASAP of Spring Green was contracted to replace the Air Handler on 1st floor and 2 AC Units on 2nd floor common areas.
- Maintenance Report – Replacement of sink vent to roof project explained

OTHER BUSINESS: Discussion held on moving the meetings to an earlier time. No decision made.

NEXT MEETING DATE: Next scheduled date is Tuesday, June 11, 2024 5:30pm

ADJOURN: Nimocks moved, seconded by Tennant to adjourn @ 6:00 p.m. Motion carried.

Minutes respectfully submitted by Corrina L Mott, Executive Director

CC: Commission Members: Kaasa, Culver, Nimocks, Tennant, & Testolin
City of Richland Center